

# Orchard Park Central School District

2240 Southwestern Blvd. West Seneca, NY 14224



*Matthew McGarrity*  
Superintendent

*www.opschools.org*  
*(716) 209-6200*

January 15, 2021

Dear Orchard Park Central School District Community:

The Orchard Park Board of Education has spent time carefully reviewing options available to fill the vacancy in the Office of the Superintendent. Our Board has sought out the assistance of Dr. David O'Rourke to serve as the search consultant to the Board as we seek to hire an outstanding candidate as our next Superintendent of Schools.

Dr. O'Rourke serves as CEO of the Erie2-Chautauqua-Cattaraugus BOCES, and as District Superintendent of the Second Supervisory District for the New York State Education Department. He has extensive experience consulting for boards of education with their searches for superintendents of schools.

The search has been planned according to the tentative timeline below.

- Vacancy Brochure published By Friday, February 19, 2021
- Application deadline Friday, March 19, 2021
- Dr. O'Rourke and his staff to meet with Orchard Park CSD interview team members Wednesday, March 31, 2021
- Board of Education conducts preliminary interviews Tuesday, Thursday & Friday April 13, April 15, and April 16, 2021
- Final interviews conducted by Board and Thursday Interview teams Monday, Wednesday, and May 3, May 5, and May 6, 2021
- Board meeting to appoint Superintendent of Schools On or before June 1, 2021
- New Superintendent to assume duties On or about July 1, 2021

There is a survey link on the Orchard Park CSD website for all community members (faculty, staff, parents, residents, students, and business owners) to provide input on the search for a new Superintendent. You may access the link here: <https://www.surveymonkey.com/r/OPcommunity>

If for any reason you are unable to access the link, you may pick up and submit a paper copy through Cheryl Connors, Secretary to the Superintendent/District Clerk, in the Orchard Park District office, located at 2240 Southwestern Blvd, West Seneca, from 7:00 am - 3:30 pm.

The Survey link and a paper copy of the survey will be available until **February 5, 2021**. The Board will review all the responses to the community survey and appreciates the input received about the District's needs for the next Superintendent of Schools.

It is the statutory responsibility of a board of education to select a superintendent of schools. Our Board of Education, however, is committed to seeking input from various stakeholder groups as we move forward with this search. The Board will be organizing stakeholder interview teams to assist with our final interviews of candidates. These teams will be involved in final interviews, and team members will be required to attend a pre-interview training, as well as attend all final interview dates. Information about these stakeholder interview teams will be forthcoming in the months ahead. Input will be gathered from these teams as the Board determines the candidate who best meets the needs of our school community.

The Board of Education will provide updated information about the search process as it moves forward. Any questions from interested candidates, or questions about the search process itself may be directed to Dr. David O'Rourke at [dorourke@e2ccb.org](mailto:dorourke@e2ccb.org) or (716) 549-4454 x4029.

Respectfully submitted,  
*Orchard Park Central School District Board of Education*