

# ORCHARD PARK CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

## REGULAR MEETING

October 11, 2016

DISTRICT OFFICE

2240 Southwestern Blvd, West Seneca NY

Board of Education

Members Present: Mr. Dwight Eagan  
Dr. Christine Gray-Tinnesz, Vice President  
Mrs. Karen Kane  
Mr. Robert Mahany  
Mr. Dwight Mateer  
Mr. David Nielsen, President

Members Excused: Mrs. Elizabeth Quinlan

Others Present: Mr. Matthew P. McGarrity, Superintendent of Schools  
Dr. Lisa Krueger, Assistant Superintendent – Curriculum  
Mr. Jeffrey Petrus, Assistant Superintendent – Business  
Mr. David Lilleck, Executive Director of Personnel & Pupil Services  
Mrs. Cheryl A. Connors, District Clerk

Estimated Audience: 55

Mr. Nielsen called the meeting to order at 6:47 pm

## EXECUTIVE SESSION

### Executive Session

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) to enter Executive Session at 6:47 to discuss the evaluation of the superintendent of schools.

Motion by Dr. Tinnesz, seconded by Mrs. Quinlan, and unanimously carried (6-0) to adjourn Executive Session at 7:07 p.m.

Mr. Nielsen called the meeting back to order at 7:09 pm and led all in attendance in the Pledge of Allegiance.

## ANNOUNCEMENTS

### Announcements

- Dr. Krueger thanked the high school for welcoming the elementary students this summer and she thanked the teaching staff, especially Mrs. Cullen, for making the environment conducive to elementary learning.
- Mr. McGarrity congratulated OPHS for recently being named a 2016 National Blue Ribbon School by the U.S. Department of Education. The high school joins Eggert Road (named in 2007) and South Davis (named in 2013) as National Blue Ribbon Schools.
- Mr. McGarrity stated the Cavalcade of Bands will be held on October 22<sup>nd</sup> at 5 p.m.
- Mr. McGarrity announced the implementation of new statewide safety drill requirements which now include at least 4 lock-down drills. The District Safety Committee has been preparing the plans for these drills with assistance from the Orchard Park Police Department. Several of the buildings have already held their first lock-down drills.
- Mr. McGarrity stated that after studying and observing the pm transportation runs, we have added an additional pm bus for private schools. Mr. McGarrity thanked Mr. Haier for his continued efforts in safely and efficiently transporting our students.

## Recognition

- Mr. McGarrity announced that School Board Member Recondition Week Oct 24-28 and since this is our only meeting in October he wanted to take a moment and acknowledged our school Board members. He remarked that it takes a dedicated and focused Board to set the tone for a high-achieving school district. He thanked the Board for putting students first and for valuing public education. A short video from Julianne Becker, public relations director, featuring students expressing appreciation for the Board was played during the meeting.
- The Board recognized nine sophomore students for their service to our community. The students worked with the Comforting Hugs Foundation, a nonprofit organization with the mission of providing comfort to children who are in the hospital by providing care bags. In 2015 the Comforting Hugs Foundation formed its first “Hugs for Hope” group that consisted of nine freshman girls; Molly McGowan, Jessica Abate, Leah Ruh, Anna Sorrentino, Ryan Iacono, Julia Schurr, Mackenzie Bush, Claire Hogenkamp and Caroline Yoshida. The girls hoped to “dress” a room at the Ronald McDonald house. The girls raised an impressive \$3,000. Comforting Hugs matched their donation giving them \$6,000. The students needed to come up with three different designs for the room to present to the Ronald McDonald House before they could officially begin. The design that was chosen was “Buffalo – Canalside.”

## Presentations

- **3-12 assessment results** - Dr. Krueger presented the results of the 3-8 ELA, Math, Science tests and the Advanced Placement and Regents results from 2015-16. Once again the results are impressive. The number of advanced placement exams and courses has increased. Our district results in science continue to be impressive and this year 100% of our students in grade 4 are at the proficient level for science.

**PRESENTATIONS**

## Consensus Items

Motion by Dr. Tinnesz, seconded by, and unanimously carried (6-0) to approve the following consensus items as presented:

**CONSENSUS**

### Approval of Minutes

- September 13, 2016

**MINUTES**

### Financial Matters (attachment #1)

- Treasurer’s Report – August 2016
- Revenue Budget Detail – August 2016
- Appropriation Status Report – September 2016
- Warrant Report – September 2016

**FINANCIALS**

## Personnel Considerations

**RESOLVED THAT**, upon the recommendation of the Superintendent, the Board of Education approves the following Personnel actions:

**PERSONNEL**

### Appointments - Probationary and Regular Substitute

Name	Title	Cert Area / Status	Tenure Area	Initial Location	Type / Effective Date	Annual Salary
Jennifer Smith	Elementary Teacher	Pre-K & Gr 1-6 / Permanent	Elem Ed	EG	Part Year Reg Sub 09/12/16 - 11/09/16 (LOA - A. Clothier)	1 M (30) (pro-rated)
Angela Sanita	Guidance Counselor	School Counselor / Provisional	Guidance Counselor	EG	(0.9) Part Time 09/26/16 – 06/30/17 (% amended)	2 M (30) (pro-rated)

\* This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012, of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

### Appointments – Mentors (Teachers and Administrators)

Name	Title / Activity	Effective Dates	Employee Group	Salary/ Stipend
<b>Dorothy Klink (0.5)</b>	Mentor for Ryan Farley	2016/17	WE	\$1,193 (pro-rated)
<b>Marcy Stelley (0.5)</b>	Mentor for Ryan Farley	2016/17	WE	\$1,193 (pro-rated)
<b>Kathryn Connelly</b>	Mentor for Charles Kron	05/23/16 - 06/30/16 (amended)	MS	\$1,094 (prorated)
<b>Kathryn Connelly (0.5)</b>	Mentor for Charles Kron	9/1/16 - 04/30/17	MS	\$1,193 (pro-rated)
<b>Marcee Stelley (0.5)</b>	Mentor for Charles Kron	9/1/16 - 04/30/17	MS	\$1,193 (pro-rated)
<b>Kimberly Kent</b>	Mentor for Catherine Sulski	2016/17	EL	\$1,193
<b>John Fregelette</b>	Mentor for Melissa Ermolovich	2016/17	EL	\$1,193
<b>Mary Claire Vivian</b>	Mentor for Carleen Conrad	2016/17	EL	\$1,193
<b>Donna Schwarzenholzer</b>	Mentor for Karen Salmon	2016/17	EL	\$1,193
<b>Kathryn Connelly (0.5)</b>	Mentor for Jocelyn Hartney	2016/17	EL	\$1,193 (pro-rated)
<b>Debra Radziwon (0.5)</b>	Mentor for Jocelyn Hartney	2016/17	EL	\$1,193 (pro-rated)
<b>Amy Schaffstall</b>	Mentor for Whitney Wolniewicz	09/01/16 – 01/31/17	WE	\$1,193 (pro-rated)

### Appointments – Extra Class Advisors (Teachers and Other)

Name	Title / Activity	Effective Dates	Employee Group	Salary/ Stipend
<b>Emerson Smith (0.5)</b>	TV Production Advisor (SD)	2016/17	OPTA	\$1,355.50 Group II / Step 1
<b>Victoria Kozoduj (0.5)</b>	TV Production Advisor (SD)	2016/17	OPSRPA	\$1,355.50 Group II / Step 1
<b>Emma Steever</b>	Vocal Music Coordinator (SD)	2016/17	OPTA	\$1,247 Group IV / Step 2
<b>Emma Steever</b>	Operetta Director (SD)	2016/17	OPTA	\$1,552 Group III / Step 2
<b>James Kontrabecki</b>	Instrumental Music Advisor (SD)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Kathy Holowka</b>	Operetta Assistant Director (SD)	2016/17	OPTA	\$1,247 Group III / Step 4
<b>Victoria Kozoduj</b>	Operetta Choreographer (SD)	2016/17	OPSRPA	\$815 Group V / Step 3
<b>Lucian Forcucci</b>	Student Council Advisor (SD)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Lucian Forcucci</b>	Yearbook Advisor (SD) (Lifetouch donation) *	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Amy Powell</b>	Operetta Director (Elem) (WE)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Melissa Smith</b>	Operetta Music Director (WE)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Paul Bond</b>	Operetta Art Director (WE)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Alicia Comerford</b>	Instrumental Music Advisor – Band (Elem) (WE)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Melissa Smith</b>	Vocal Music Conductor (Elem) (WE)	2016/17	OPTA	\$1,661 Group IV / Step 4

**Appointments – Extra Class Advisors (Teachers and Other) continued**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Nancy Krone</b>	Yearbook Advisor (WE) (Lifetouch donation) *	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Nancy Krone</b>	Student Council (Elem) (WE)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>David Wert</b>	Closed Circuit TV (WE)	2016/17	OPTA	\$984 Group V / Step 4
<b>Jeanna Stifter</b>	Musical Choreographer (WE)	2016/17	OPTA	\$984 Group V / Step 4
<b>Caroline Goff</b>	AP/ACT Testing Coordinator (HS)	2016/17	OPTA	\$1,552 Group III / Step 2
<b>Leanne Catanzaro</b>	Art Club Advisor (HS)	2016/17	OPTA	\$749. Group V / Step 2
<b>Paul Bond</b>	Art Splash Coordinator (HS)	2016/17	OPTA	\$1,696 Group III / Step 3
<b>Don Carducci</b>	Associate Marching Band Director - Fall (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Don Carducci</b>	Associate Marching Band Director - Spring (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Maria Szczepanik</b>	Business Manager for Musical (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Sarah Cornwall</b>	Cancer Awareness Club Co- Advisor (HS)	2016/17	OPTA	\$830.50 Group IV / Step 4
<b>Amanda Quinn</b>	Cancer Awareness Club Co- Advisor (HS)	2016/17	OPTA	\$830.50 Group IV / Step 4
<b>Stacy Janusz</b>	Choreographer for Musical (HS)	2016/17	Community Member	\$2,711 Group II / Step 4
<b>Erin Sall</b>	Computer Layout for Yearbook Co-Advisor (HS)	2016/17	OPTA	\$492 Group V / Step 4
<b>Janet Stady</b>	Computer Layout for Yearbook Co-Advisor (HS)	2016/17	OPTA	\$492 Group V / Step 4
<b>Kimberly Chapman</b>	Costume Coordinator for Drama & Musical (HS)	2016/17	Community Member	\$1,661 Group IV / Step 4
<b>James Agnew</b>	DECA (Distributive Education Clubs of America) Co-Advisor (HS)	2016/17	OPTA	\$1,775.50 Group I / Step 4
<b>Kristen Casto</b>	DECA (Distributive Education Clubs of America) Co-Advisor (HS)	2016/17	OPTA	\$1,775.50 Group I / Step 4
<b>Karen Baker</b>	Destination Imagination Advisor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Maria Marinaccio</b>	Drama Club Co-Advisor (HS)	2016/17	OPTA	\$1,355.50 Group II / Step 4
<b>Maria Szczepanik</b>	Drama Club Co-Advisor (HS)	2016/17	OPTA	\$1,355.50 Group II / Step 4
<b>Maria Marinaccio</b>	Drama Director (HS)	2016/17	OPTA	\$3,551 Group I / Step 4
<b>Kathleen Holtermann</b>	French National Honor Society Advisor (HS)	2016/17	OPTA	\$1,372 Group IV / Step 3
<b>Anthony Brach</b>	Freshman Class Advisor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Renee Gruin</b>	Freshman Class Advisor (HS)	2016-17	OPTA	\$1,661 Group IV / Step 4
<b>Cynthia Zdjelas</b>	Freshman Seminar Advisor	2016-17	OPTA	\$1,372 Group IV / Step 3

**Appointments – Extra Class Advisors (Teachers and Other) continued**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Beth DiLucente</b>	Gay/Straight Alliance (GSA) Advisor (HS)	2016/17	OPTA	\$485 Group VI / Step 1
<b>Gary Janas</b>	History Club Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Don Carducci</b>	Instrumental Conductor for Musical (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Alex Safford</b>	Instrumental Prep for Musical (HS)	2016/17	OPTA	\$984 Group V / Step 4
<b>Denice Montesano</b>	International Club Advisor (HS)	2016/17	OPTA	\$2,711 Group II / Step 4
<b>Kelly Duskiewicz</b>	Junior Class Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Jessica Mapps</b>	Junior Class Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Patrick Neveu</b>	Latin National Honor Society Advisor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Beth DiLucente</b>	Lib Med Club (Book Club) Advisor (HS)	2016/17	OPTA	\$593 Group VI / Step 3
<b>Beth DiLucente</b>	Literary Magazine (Pulse) Co-Advisor (HS)	2016/17	OPTA	\$848 Group III / Step 3
<b>John Perrelli</b>	Literary Magazine (Pulse) Co-Advisor (HS)	2016/17	OPTA	\$1,034 Group III / Step 4
<b>Jennifer Stahl</b>	Makeup Coord for Drama & Musical (HS)	2016/17	OPTA	\$702 Group VI / Step 4
<b>Jessica Mueller</b>	Marching Band Assistant Color Guard Instructor (Fall) (HS)	2016/17	Community Member	\$1,372 Group IV / Step 3
<b>Nicole Forster</b>	Marching Band Assistant Color Guard Instructor (Fall) (HS)	2016/17	Community Member	\$1,661 Group IV / Step 4
<b>Jessica Mueller</b>	Marching Band Assistant Color Guard Instructor (Winter) (HS)	2016/17	Community Member	\$1,145 Group IV / Step 3
<b>Nicole Forster</b>	Marching Band Assistant Color Guard Instructor (Winter) (HS)	2016/17	Community Member	\$1,661 Group IV / Step 4
<b>Zachary Busch</b>	Marching Band Brass Instructor (HS)	2016/17	Community Member	\$1,145 Group IV / Step 1
<b>Vince Monacelli</b>	Marching Band Choreographer (HS)	2016/17	Community Member	\$2,711 Group II / Step 4
<b>Kristen Costa</b>	Marching Band Choreographer (HS)	2016/17	Community Member	\$2,068 Group III / Step 4
<b>Kristen Costa</b>	Marching Band Color Guard Director (HS)	2016/17	Community Member	\$2,068 Group III / Step 4
<b>Cheri Pritchard</b>	Marching Band Director (HS) - Fall	2016/17	OPTA	\$2,711 Group II / Step 4
<b>Cheri Pritchard</b>	Marching Band Director (HS) - Spring	2016/17	OPTA	\$2,711 Group II / Step 4
<b>Vince Monacelli</b>	Marching Band Director Program (HS)	2016/17	Community Member	\$2,711 Group II / Step 4
<b>Peter Kalenik</b>	Marching Band Drill Instructor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Dan Ornowski</b>	Marching Band Percussion Instructor (HS)	2016/17	Community Member	\$1,247 Group IV / Step 2
<b>Stephanie Haak</b>	Marching Band Percussion Instructor (HS)	2016/17	Community Member	\$1,145 Group IV / Step 1
<b>Tami Feldman</b>	Marching Band Percussion Instructor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Kathryn Kozlowski</b>	Marching Band Percussion Instructor (HS)	2016/17	Community Member	\$1,247 Group IV / Step 2

**Appointments – Extra Class Advisors (Teachers and Other) continued**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Alicia Comerford</b>	Marching Band Woodwind Instructor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Robert Rominger</b>	Masterminds Advisor (HS)	2016/17	OPTA	\$984 Group V / Step 4
<b>Brian Dena</b>	Math Club Advisor (HS)	2016/17	OPTA	\$1,696 Group III / Step 3
<b>Steven Kennedy</b>	Media Productions Club Advisor (HS)	2016/17	OPTA	\$3,551 Group I / Step 4
<b>Nicholas Lundgren</b>	Media Productions Club Co-Advisor (HS)	2016/17	OPTA	\$1,775.50 Group I / Step 4
<b>Thomas Zinteck</b>	Media Productions Club Co-Advisor (HS)	2016/17	OPTA	\$1,775.50 Group I / Step 4
<b>Gary Janas</b>	Mock Trial Advisor (HS)	2016/17	OPTA	\$2,711 Group II / Step 4
<b>Niki Gernold</b>	Model United Nations Advisor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Ann Mosner</b>	Musical Accompanist (HS)	2016/17	Community Member	\$1,661 Group IV / Step 4
<b>Maria Szczepanik</b>	Musical Director (HS)	2016/17	OPTA	\$3,551 Group I / Step 4
<b>Maria Szczepanik</b>	Musical Vocal Director (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Daniel Drake</b>	National Honor Society (NHS) Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Daniel Drake</b>	National Honor Society (NHS) Tutoring Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Amy Grossman</b>	OP Impact Co-Advisor (HS)	2016/17	OPTA	\$332.50 Group V / Step 1
<b>Melissa Stasio</b>	OP Impact Co-Advisor (HS)	2016/17	OPTA	\$332.50 Group V / Step 1
<b>Kathleen Holtermann</b>	Orchard Park Educational Outreach Co-Advisor (HS)	2016/17	OPTA	\$266.50 Group VI / Step 2
<b>Anthony Botticelli</b>	Pep Club Co-Advisor (HS)	2016/17	OPTA	\$689.34 Group III / Step 4
<b>Michael Graffeo</b>	Pep Club Co-Advisor (HS)	2016/17	OPTA	\$689.34 Group III / Step 4
<b>Bret Norvilitis</b>	Pep Club Co-Advisor (HS)	2016/17	OPTA	\$689.34 Group III / Step 4
<b>Maria Marinaccio</b>	Props Coordinator for Musical Only (HS)	2016/17	OPTA	\$702 Group VI / Step 4
<b>Marie Feeley</b>	PSAT/SAT Testing Coordinator (HS)	2016/17	OPTA	\$749 Group V / Step 2
<b>Mary Wolf</b>	SADD (Students Against Destructive Decisions) Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Bonnie Williams</b>	School Newspaper (The VOICE) Advisor (HS)	2016/17	OPTA	\$3,551 Group I / Step 4
<b>Stephanie Collins</b>	Science Club Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Mary Henault</b>	Senior Class Advisor (HS)	2016/17	OPTA	\$1,852 Group II / Step 1
<b>Danielle Chopra</b>	Senior Class Advisor (HS)	2016/17	OPTA	\$2,711 Group II / Step 4

**Appointments – Extra Class Advisors (Teachers and Other) continued**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Kim Chapman</b>	Set Designer for Drama and Musical (HS)	2016/17	Community Member	\$2,068 Group III / Step 4
<b>Anthony Botticelli</b>	Sophomore Class Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Jennifer Lexner</b>	Sophomore Class Advisor (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Cynthia Zdjelar</b>	Spanish National Honor Society Advisor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Nicholas Lundgren</b>	Stage Crew Co-Advisor (HS)	2016/17	OPTA	\$1,355.50 Group II / Step 4
<b>Maria Marinaccio</b>	Stage Crew Co-Advisor (HS)	2016/17	OPTA	\$1,355.50 Group II / Step 4
<b>Janet Stady</b>	Stage Crew Coordinator (HS)	2016/17	OPTA	\$984 Group V / Step 4
<b>Stacy Rominger</b>	STAP Comm Advisor (HS)	2016/17	OPTA	\$3,551 Group I / Step 4
<b>Brandon Hafner</b>	STAP Comm Co-Advisor (HS)	2016/17	OPTA	\$1,775.50 Group I / Step 4
<b>Stacy Rominger</b>	STAP Comm Co-Advisor (HS)	2016/17	OPTA	\$1,775.50 Group I / Step 4
<b>Cyril Bodnar Jr.</b>	STEM Club Advisor/Rocket Club (HS)	2016/17	Community Member	\$1,852 Group II / Step 1
<b>Joseph Biondo</b>	Student Activities Director (HS)	2016/17	OPTA	\$3,551 Group I / Step 4
<b>Dave Coppola</b>	Student Fund Coordinator (HS)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Janet Stady</b>	Sub-Cabinet Coordinator (HS)	2016/17	OPTA	\$3,551 Group I / Step 4
<b>Steven Kennedy</b>	Technology Club Advisor (HS)	2016/17	OPTA	\$702 Group VI / Step 4
<b>Carla Gibson</b>	Varsity Club Advisor (HS)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Michael Behm</b>	Windom Buddy Club Advisor (HS)	2016/17	OPTA	\$2,711 Group II / Step 4
<b>Kristen Hutschenreuter</b>	Windom Buddy Club Advisor (HS)	2016/17	OPTA	\$2,711 Group II / Step 4
<b>Erin Sall</b>	Yearbook Co-Advisor (HS)	2016/17	OPTA	\$1,775.50 Group I / Step 4
<b>Janet Stady</b>	Yearbook Co-Advisor (HS)	2016/17	OPTA	\$1,775.50 Group I / Step 4
<b>Erin Sall</b>	Yearbook Co-Assistant (HS)	2016/17	OPTA	\$1,355.50 Group II / Step 4
<b>Janet Stady</b>	Yearbook Co-Assistant (HS)	2016/17	OPTA	\$1,355.50 Group II / Step 4
<b>Rachelle Francis</b>	Operetta Director (EG)	2016/17	OPTA	\$ 2,068 Group III / Step 4
<b>Brian Muffoletto</b>	Operetta Art Director (EG)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Eileen LaPenta</b>	Operetta Choreographer (EG)	2016/17	OPTA	\$984 Group V / Step 4
<b>Patricia Burakowski</b>	Operetta Costumes (EG)	2016/17	OPTA	\$2,068 Group III / Step 4

**Appointments – Extra Class Advisors (Teachers and Other) continued**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Tami Feldman</b>	Band Advisor (EG)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Rachelle Francis</b>	Vocal Music Advisor (EG)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Alan Reed</b>	Orchestra Advisor (EG)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Tim Reukauf</b>	Student Council (EG)	2016/17	OPTA	\$1,661 Group IV/ Step 4
<b>Derek Gilham (0.5)</b>	Morning Announcements (EG)	2016/17	OPTA	\$1,355.50 Group II/ Step 4
<b>Mark Criscione (0.5)</b>	Morning Announcements (EG)	2016/17	OPTA	\$1,355.50 Group II / Step 4
<b>Mark Criscione</b>	Yearbook Advisor (EG) (Lifetouch donation) *	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Alan Reed</b>	Instrumental Music (EL)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Matthew Kordrupel (0.5)</b>	TV Production Advisor (EL)	2016/17	OSPRSA	\$1,025 Group II / Step 2
<b>Elaine Hackford</b>	DI Coordinator (EL)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Lori Benes</b>	Operetta Director (EL)	2016/17	OPTA	\$1,661 Group IV / Step 4
<b>Lori Benes (0.5)</b>	Yearbook Advisor (EL) (Lifetouch donation) *	2016/17	OPTA	\$1,034 Group III / Step 4
<b>Susan Stott (0.5)</b>	Yearbook Advisor (EL) (Lifetouch donation) *	2016/17	OPTA	\$1,034 Group III / Step 4
<b>Lucie Johnson (0.5)</b>	Student Council (EL)	2016/17	OPTA	\$830.50 Group IV / Step 4
<b>Stephanie Schwab (0.5)</b>	Student Council (EL)	2016/17	OPTA	\$830.50 Group IV / Step 4
<b>Lucie Johnson</b>	Operetta Choreographer (EL)	2016/17	OPTA	\$984.50 Group V / Step 4
<b>Mary Clair Vivian</b>	Operetta Director (EL)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Nicholas Englert (0.5)</b>	TV Production Advisor (EL)	2016/17	OPTA	\$1,355.50 Group II / Step 4
<b>Patricia Miller</b>	Operetta Music Director (EL)	2016/17	OPTA	\$2,068 Group III / Step 4
<b>Patricia Miller</b>	Vocal Music Coordinator (EL)	2016/17	OPTA	\$1,661 Group IV / Step 4

\*Contingent upon receipt of donation from Lifetouch to reimburse the district for these stipends

**Appointments – Coordinators (Teachers and Administrators)**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Kimberly Kent</b>	K-5 ELA Coordinator	2016/17	OPTA	\$4,088
<b>Kathleen Holmes</b>	6-12 ELA Coordinator	2016/17	OPTA	\$4,088
<b>Mary Kolodziejczak</b>	K-5 Math Coordinator	2016/17	OPTA	\$4,088
<b>Kathleen Baker</b>	6-12 Math Coordinator	2016/17	OPTA	\$4,088
<b>Stacy Batchen</b>	K-5 Science Coordinator	2016/17	OPTA	\$4,088
<b>Anthony Botticelli</b>	6-12 Science Coordinator	2016/17	OPTA	\$4,088
<b>Stephen Metzgr</b>	K-5 Soc Stud Coordinator	2016/17	OPTA	\$4,088
<b>Susan Chudy</b>	6-12 Soc Stud Coordinator	2016/17	OPTA	\$4,088
<b>Alan Reed</b>	Music Coordinator (Orchestra)	2016/17	OPTA	\$2,725



**Appointments – Coordinators (Teachers and Administrators) continued**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Brad Carson</b>	Music Coordinator (Vocal)	2016/17	OPTA	\$2,725
<b>Sarah LaPaglia</b>	Music Coordinator (Band)	2016/17	OPTA	\$2,725
<b>Kathleen Halter</b>	Mentor Coordinator (MS)	2016/17	OPTA	\$1,193
<b>Stacy Rominger</b>	Mentor Coordinator (HS)	2016/17	OPTA	\$1,193
<b>Deb Fleetwood</b>	Mentor Coordinator (Elem)	2016/17	OPTA	\$1,193
<b>Paul Pietrantone</b>	UPK Coordinator (amended)	2016/17	OPPA	\$5,000 (amended)

**Appointments – Instructional Leaders (Teachers and Administrators)**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Michelle Doster</b>	Instructional Leader - Computer (EG)	2016/17	OPTA	\$3,595
<b>Eileen LaPenta</b>	Instructional Leader - ELA (EG)	2016/17	OPTA	\$3,595
<b>Lindsey Shanahan</b>	Instructional Leader - ELA (EG)	2016/17	OPTA	\$3,595
<b>Kelly Kingston</b>	Instructional Leader - Math (EG)	2016/17	OPTA	\$3,595
<b>Timothy Reukauf</b>	Instructional Leader - Math (EG)	2016/17	OPTA	\$3,595
<b>Amanda Wilcox</b>	Instructional Leader - Science (EG)	2016/17	OPTA	\$3,595
<b>Linda Oesterle</b>	Instructional Leader - Social Studies (EG)	2016/17	OPTA	\$3,595
<b>Susan Stott</b>	Instructional Leader - Computer (EL)	2016/17	OPTA	\$3,595
<b>Lisa Rachko</b>	Instructional Leader - ELA (EL)	2016/17	OPTA	\$3,595
<b>Theresa Bermingham</b>	Instructional Leader - ELA (EL)	2016/17	OPTA	\$3,595
<b>Suzanne Finger</b>	Instructional Leader - Math (EL)	2016/17	OPTA	\$3,595
<b>David Canfield</b>	Instructional Leader - Math (EL)	2016/17	OPTA	\$3,595
<b>Mary Claire Vivian</b>	Instructional Leader - Science (EL)	2016/17	OPTA	\$3,595
<b>Barbara Ross</b>	Instructional Leader - Social Studies (EL)	2016/17	OPTA	\$3,595
<b>Emerson Smith</b>	Instructional Leader - Computer (SD)	2016/17	OPTA	\$3,595
<b>Jill Schurr</b>	Instructional Leader - ELA (SD)	2016/17	OPTA	\$3,595
<b>Janice Giza</b>	Instructional Leader - ELA (SD)	2016/17	OPTA	\$3,595
<b>Lisa Tryon</b>	Instructional Leader - Math (SD)	2016/17	OPTA	\$3,595
<b>Colleen MacDonald</b>	Instructional Leader - Math (SD)	2016/17	OPTA	\$3,595
<b>Emerson Smith</b>	Instructional Leader - Science (SD)	2016/17	OPTA	\$3,595
<b>Colleen Kelly</b>	Instructional Leader - Social Studies (SD)	2016/17	OPTA	\$3,595
<b>David Wert</b>	Instructional Leader - Computer (WE)	2016/17	OPTA	\$3,595
<b>Charline Biondo</b>	Instructional Leader - ELA (WE)	2016/17	OPTA	\$3,595
<b>Suzanne Schmidt</b>	Instructional Leader - ELA (WE)	2016/17	OPTA	\$3,595
<b>Jennifer Axelson</b>	Instructional Leader - Math (WE)	2016/17	OPTA	\$3,595
<b>Beth Kulczyk</b>	Instructional Leader - Math (WE)	2016/17	OPTA	\$3,595
<b>Judy Johnson-Schaner</b>	Instructional Leader - Science (WE)	2016/17	OPTA	\$3,595
<b>Kimberly DiGesare</b>	Instructional Leader - Social Studies (WE)	2016/17	OPTA	\$3,595
<b>Michele Wolf</b>	Instructional Leader - AIS (MS)	2016/17	OPTA	\$2,734
<b>Kimberly Sanchez</b>	Instructional Leader - Art (MS)	2016/17	OPTA	\$1,876
<b>Kathy Halter</b>	Instructional Leader - Computer (MS)	2016/17	OPTA	\$1,876

**Appointments – Instructional Leaders (Teachers and Administrators) continued**

<b>Name</b>	<b>Title / Activity</b>	<b>Effective Dates</b>	<b>Employee Group</b>	<b>Salary/ Stipend</b>
<b>Karen O'Brien</b>	Instructional Leader - English (MS)	2016/17	OPTA	\$3,495
<b>Renee Loftus</b>	Instructional Leader - Foreign Language (MS)	2016/17	OPTA	\$2,254
<b>Barbara Battiste</b>	Instructional Leader - Grade 6 (MS)	2016/17	OPTA	\$3,015
<b>Daryl Helfman</b>	Instructional Leader - Grade 6 (MS)	2016/17	OPTA	\$3,015
<b>Sarina Scaccia</b>	Instructional Leader - Guidance (MS)	2016/17	OPTA	\$1,876
<b>Molly Dehlinger</b>	Instructional Leader - Health (MS)	2016/17	OPTA	\$1,876
<b>Kim Caligiuri</b>	Instructional Leader - Life & Careers (MS)	2016/17	OPTA	\$1,876
<b>Lisa Sosnowski</b>	Instructional Leader - Math (MS)	2016/17	OPTA	\$3,297
<b>Bradley Carson</b>	Instructional Leader - Music (MS)	2016/17	OPTA	\$2,734
<b>James Wegelin</b>	Instructional Leader - Phys Ed (MS)	2016/17	OPTA	\$1,876
<b>Margaret Staebell</b>	Instructional Leader - Science (MS)	2016/17	OPTA	\$2,638
<b>Albert Jafarjian</b>	Instructional Leader - Social Studies (MS)	2016/17	OPTA	\$2,638
<b>David Tundo</b>	Instructional Leader - Technology (MS)	2016/17	OPTA	\$1,876
<b>Danielle Perla</b>	Instructional Leader - Art (HS)	2016/17	OPTA	\$1,876
<b>Kristen Casto</b>	Instructional Leader - Business (HS)	2016/17	OPTA	\$1,876
<b>Melissa Rodemeyer</b>	Instructional Leader - English (HS)	2016/17	OPTA	\$3,015
<b>Cindy Connors</b>	Instructional Leader - Foreign Language (HS)	2016/17	OPTA	\$2,638
<b>Ann Linder</b>	Instructional Leader - Guidance (HS)	2016/17	OPTA	\$2,734
<b>Joseph Biondo</b>	Instructional Leader - Health /PE (HS)	2016/17	OPTA	\$2,254
<b>Bret Norvilitis</b>	Instructional Leader - Math (HS)	2016/17	OPTA	\$3,015
<b>Beth DiLucente</b>	Instructional Leader - Media (HS)	2016/17	OTPA	\$2,350
<b>Maria Szczepanik</b>	Instructional Leader - Music (HS)	2016/17	OPTA	\$1,876
<b>Gregory Hylkema</b>	Instructional Leader - Science (HS)	2016/17	OPTA	\$3,015
<b>Josh Dannecker</b>	Instructional Leader - Social Studies (HS)	2016/17	OPTA	\$3,015
<b>Thomas Zintek</b>	Instructional Leader - Technology Ed (HS)	2016/17	OPTA	\$2,350
<b>Michelle Lilleck</b>	Instructional Leader - Special Ed (Elem) (0.5)	2016/17	OPTA	\$1,797.50
<b>Lauren Stegemann</b>	Instructional Leader - Special Ed (Elem) (0.5)	2016/17	OPTA	\$1,797.50
<b>Deborah Fleetwood</b>	Instructional Leader - Special Ed (Elem) (0.5)	2016/17	OPTA	\$1,797.50
<b>Tina Tundo</b>	Instructional Leader - Special Ed (Elem) (0.5)	2016/17	OPTA	\$ 1,797.50
<b>Suzanne DelPrince</b>	Instructional Leader - Special Ed (MS)	2016/17	OPTA	\$3,495
<b>Lisa Josker</b>	Instructional Leader - Special Ed (HS)	2016/17	OPTA	\$3,015
<b>Dorothy Klink</b>	Instructional Leader - Psychologists (HS)	2016/17	OPTA	\$2,254
<b>Kathryn Connelly</b>	Instructional Leader - Social Workers (HS)	2016/17	OPTA	\$2,254

**Appointments – Per Diem Substitutes (Teachers and Administrators)**

<b>Name</b>	<b>Title Activity</b>	<b>Effective Date</b>	<b>Certification</b>
<b>Andrea Shurtliffe</b>	Substitute Teacher / Home Instructor	09/09/16 – 06/30/17	Music
<b>Michelle Hudak</b>	Substitute Teacher	09/12/16 – 06/30/17	Uncertified
<b>Jerrold Miraglia</b>	Substitute Teacher / Home Instructor	09/12/16 – 06/30/17	Music
<b>Judith Salerno</b>	Substitute Teacher	09/12/16 – 06/30/17	Uncertified
<b>Renee Kazukiewicz</b>	Substitute Teacher / Home Instructor	09/14/16 – 06/30/17	Earth, General Science, Biology 7-12
<b>Jeffrey Weiss</b>	Substitute Teacher / Home Instructor	09/14/16 – 06/30/17	Math 7-12
<b>Amy Cristiano</b>	Substitute Teacher	09/19/16 – 06/30/17	Uncertified

**Appointments – Per Diem Substitutes (Teachers and Administrators) continued**

Name	Title Activity	Effective Date	Certification
<b>Darlene Breidenstein</b>	Substitute Teacher	09/19/16 – 06/30/17	Uncertified
<b>Kathleen Campanella</b>	Substitute Teacher	09/22/16 – 06/30/17	Uncertified
<b>Erica Giallella</b>	Substitute Teacher / Home Instructor	09/22/16 – 06/30/17	Literacy (B-6),
<b>Lindsey Cox</b>	Substitute Teacher / Home Instructor	09/23/16 – 06/30/17	Childhood Education Gr. 1-6 Early Childhood Education B-2
<b>Nicholas Hauser</b>	Substitute Teacher / Home Instructor	09/23/16 – 06/30/17	Uncertified
<b>Darlene Warnes-Stry</b>	Substitute Teacher	09/27/16 – 06/30/17	Uncertified
<b>Aline Musel</b>	Substitute Teacher	09/27/16 – 06/30/17	Uncertified
<b>Deborah Todero</b>	Substitute Teacher	09/28/16 – 06/30/17	Uncertified
<b>Natalie Culkowski</b>	Substitute Teacher / Home Instructor	09/28/16 – 06/30/17	Pre-K, Kindergarten & Gr.1.6

**Appointments – Coaching (Teachers and Others)**

Name	Title / Activity	Effective Dates	Employee Group	Salary/ Stipend
<b>James Gibson</b>	Coach - Basketball - Boys' Varsity	Winter 2016/17	OPTA	\$6,604 Exp. 24 / Step 4
<b>Christopher Frankowski</b>	Coach - Basketball - Boys' JV	Winter 2016/17	OPTA	\$3,401 Exp. 1 / Step 1
<b>James Wegelin</b>	Coach - Basketball - Boys' Mod B	Winter 2016/17	OPTA	\$4,316 Exp. 17 / Step 4
<b>Gary Janas</b>	Coach - Basketball - Girls' Varsity	Winter 2016/17	OPTA	\$6,604 Exp. 17 / Step 4
<b>Jennifer Brewer</b>	Coach - Basketball - Girls' JV	Winter 2016/17	OPTA	\$3,401 Exp. 1 / Step 4
<b>Michael Cieslik</b>	Coach - Basketball - Girls' Mod B	Winter 2016/17	OPTA	\$4,316 Exp. 12 / Step 4
<b>Joseph Biondo</b>	Coach - Bowling - Boys' Varsity	Winter 2016/17	OPTA	\$3,401 Exp. 17 / Step 4
<b>Jill DiPasquale</b>	Coach - Cheerleading - Varsity	Winter 2016/17	Community Member	\$4,558 Exp. 7 / Step 4
<b>Lauren Bonilla</b>	Coach - Cheerleading - JV	Winter 2016/17	Community Member	\$3,401 Exp. 5 / Step 4
<b>Josh Dannecker</b>	Coach - Ice Hockey - Boys' Varsity	Winter 2016/17	OPTA	\$6,604 Exp. 5 / Step 4
<b>Steven Ferrentino</b>	Coach-Ice Hockey - Boys' Assistant	Winter 2016/17	OPSRPA	\$4,558 Exp. 5 / Step 4
<b>Lucian Forcucci</b>	Coach - Ice Hockey - Girls' Varsity	Winter 2016/17	OPTA	\$6,604 Exp. 15 / Step 4
<b>Gregory Lardo</b>	Coach - Indoor Track - Coed Varsity	Winter 2016/17	OPTA	\$6,604 Exp. 12 / Step 4
<b>Gene Tundo</b>	Coach - Indoor Track - Coed Varsity Assistant	Winter 2016/17	OPTA	\$4,558 Exp. 34 / Step 4
<b>Richard Ortlepp</b>	Coach - Riflery - Coed Varsity	Winter 2016/17	Community Member	\$3,401 Exp. 24 / Step 4
<b>Arthur Aungst</b>	Coach - Swimming - Boys' Varsity	Winter 2016/17	Community Member	\$5,836 Exp. 35 / Step 4
<b>Philip Aronica</b>	Coach - Swimming - Boys' Assistant	Winter 2016/17	Community Member	\$3,475 Exp. 2 / Step 2
<b>Kristen McGuinness</b>	Coach - Swimming - Coed Mod B	Winter 2016/17	OPTA	\$3,056 Exp. 4 / Step 4
<b>Kristen Fischer</b>	Coach - Swimming - Coed Mod B	Winter 2016/17	OPTA	\$2,620 Exp. 2 / Step 2
<b>Douglas DeLozier</b>	Coach - Wrestling Varsity	Winter 2016/17	OPTA	\$6,604 Exp. 23 / Step 4
<b>Jared Teal</b>	Coach - Wrestling Assistant	Winter 2016/17	OPTA	\$3,401 Exp. 1 / Step 1
<b>Steven DeLucia</b>	Coach - Wrestling Mod B	Winter 2016/17	OPTA	\$4,316 Exp. 19 / Step 4

### Appointments – Summer Guidance Counselors

Name	Title / Position	Rate
<b>Kristen Hutschenreuter</b>	Guidance Counselor (WE)	Up to 10 days @1/200 <sup>th</sup> of current salary (number of days amended)

### Position Management (Teachers and Administrators)

- **Resolved that** the Board of Education appoint Philip Johnson as Extraclassroom Faculty Counselor for Windom Elementary Extraclassroom funds for the 2016-17 School Year.
- **Resolved that** the Board of Education appoint Philip Johnson Dignity Act Coordinator for the 2016-17 School Year
- **Resolved that** the Board of Education appoint Philip Johnson to serve on the District Safety Committee.
- **Resolved that** the Board of Education appoint Philip Johnson to serve on the Committees for Special Education for the 2016-17 School Year.
- **Resolved that** Philip Johnson is hereby certified as a Qualified Lead Evaluator of Orchard Park Central School District (“District”) teacher having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b). This certification has been issued in accordance with the process for certifying lead evaluators described in the District’s annual professional performance review plan.\* Professional growth goals constitute one of the assessment tools available for the evaluation of classroom teachers under the “other measures of effectiveness” subcomponent of annual professional performance reviews conducted during the 2016 - 2017 school year only.

### Personnel Considerations – Support Staff

#### Appointments (Support Staff)

Name	Position (Initial Location)	Type of Appointment	Effective Date	Compensation (Initial Schedule)
<b>Patricia Buss</b>	Senior Clerk Typist Full-time / 12 mo (DO)	Probationary 10/03/16 – 04/02/17	10/03/2016	\$24.49 / hour Salary A Schedule (8.0 hrs/day)
<b>Gretchen Buchanan</b>	Senior Account Clerk Full-time / 12 mo (DO)	Provisional Permanent	10/10/2016	\$22.64 / hour Salary B Schedule (8.0 hrs/day)
<b>Amanda Alba</b>	Senior Clerk Typist Full-time / 12 mo (DO)	Probationary 10/03/16 – 04/02/17	10/03/2016	\$17.93 / hour Salary E Schedule (8.0 hrs/day)
<b>Amanda Pirrami</b>	Teacher Aide Part-time / 10 mo (DO)	Probationary 09/19/16 – 03/18/17	09/19/2016	\$15.69 / hour Salary E Schedule (6.0 hrs/day)
<b>Patrick Norton</b>	School Monitor Full-time / 10 mo (EG)	Probationary 09/26/16 – 03/25/17	09/26/2016	\$14.66 / hour Salary B Schedule (8.0 hrs/day)
<b>Marjorie Kaczmarek</b>	Senior Clerk Typist Full-time / 10 mo (MS)	Contingent Permanent	10/10/2016	\$24.49 / hour Salary A Schedule (8.0 hrs/day)
<b>Darlene Bonetto</b>	Teacher Aide Part-time / 10 mo (HS)	Probationary 10/10/16 – 04/02/17	10/03/2016	\$20.91 / hour Salary A Schedule (7.0 hrs/day)

#### Appointments (Support Staff Substitute)

Name	Title Activity	Effective Date	Civil Service Title
<b>Judith Kordrupel</b>	Support Staff Substitute	10/11/16 – 06/30/17	Clerical
<b>Eric Specht</b>	Support Staff Substitute	09/12/16 – 06/30/17	Bus Driver
<b>Kimberly Hug-Mariano</b>	Support Staff Substitute	09/12/16 – 06/30/17	Bus Attendant
<b>Michelle Hudak</b>	Support Staff Substitute	09/12/16 – 06/30/17	Clerical, Teacher Aide & School Monitor

**Appointments (Support Staff Substitute) continued**

Name	Title Activity	Effective Date	Civil Service Title
Judith Salerno	Support Staff Substitute	09/12/16 – 06/30/17	Clerical, Teacher Aide & School Monitor
Jeffery Middagh	Support Staff Substitute	09/12/16 – 06/30/17	Bus Driver
Amy Cristiano	Support Staff Substitute	09/19/16 – 06/30/17	Teacher Aide & School Monitor
Darlene Breidenstein	Support Staff Substitute	09/19/16 – 06/30/17	Teacher Aide & Clerical
Kathleen Campanella	Support Staff Substitute	09/22/16 – 06/30/17	Teacher Aide, School Monitor, Clerical & Bus Attendant
Valerie Rufat	Support Staff Substitute	09/27/16- 06/30/17	Teacher Aide, School Monitor
Kathryn Hylkema	Support Staff Substitute	09/28/16 – 06/30/17	Teacher Aide
Deborah Todero	Support Staff Substitute	09/28/16 – 06/30/17	Teacher Aide
Darleen Warnes-Stry	Support Staff Substitute	09/27/16 – 06/30/17	Teacher Aide

**Leaves of Absence (Support Staff)**

Name	Position	Effective Date	Comment
Roy Griesmann	Bus Driver (Transportation)	04/11/16 – 12/12/16	Unpaid LOA - Medical
Lauretta Carra	Bus Driver (Transportation)	04/20/16 – 09/18/16	Unpaid LOA – WC (Effective 03/28/16)
Cheryl LoVullo	Bus Driver (Transportation)	08/31/16 – 10/06/16	Unpaid LOA – WC (Effective 1/13/16)
Gretchen Buchanan	Senior Clerk Typist FT / 10 mo (MS)	10/07/2016	In order to accept the Senior Account Clerk FT/12 month Provisional Permanent position in the District Office (see Item No. 3.3.B.1.2)
Philip Karaszewski	Bus Driver (Transportation)	09/16/16 – 10/21/16	Unpaid LOA – Medical
Marjorie Kaczmarek	Teacher Aide PT / 10 mo (MS)	10/07/16	In order to accept the Senior Clerk Typist FT/10 month Contingent Permanent position at the MS (see Item No. 3.3.B.1.6)

**Appointments – Mentors (Support Staff)**

Name	Title / Activity	Effective Dates	Employee Group	Salary/ Stipend
Mary Krasowski	Mentor to Anne Telis / Teacher Aide	09/27/2016 – 02/27/2016	OPSRPA	\$100.00
Donna Franz	Mentor to Patrick Norton/ School Monitor	09/26/2016 – 02/26/2017	OPSRPA	\$100.00

**Resignations and Retirements (Support Staff)**

Name	Position	Effective Date	Comment
Patricia Buss	Teacher Aide (HS2) Part-time / 12 mo	10/03/16	Resignation contingent upon appointment to Senior Clerk Typist FT/12 mo (Item No. 3.3.B.1.1)
Patrick Norton	Bus Driver (Transportation) Part-time / 10 mo	09/26/2016	Resignation contingent upon appointment to School Monitor FT/10 mo (Item No. 3.3.B.1.5)
Darlene Bonetto	Clerk Typist (EL) Part-time / 10 mo	10/10/2016	Resignation contingent upon appointment to Teacher Aide PT/10 mo (Item No. 3.3.B.1.7)
Kevin Worrall	Head Bus Driver	10/11/2016	Resignation
Roy Griesmann	Bus Driver	09/27/2016	Retirement – 16 years

**Resignations and Retirements (Support Staff)**

Name	Position	Effective Date	Comment
<b>Patricia Buss</b>	Teacher Aide (HS2) Part-time / 12 mo	10/03/16	Resignation contingent upon appointment to Senior Clerk Typist FT/12 mo (Item No. 3.3.B.1.1)
<b>Patrick Norton</b>	Bus Driver (Transportation) Part-time / 10 mo	09/26/2016	Resignation contingent upon appointment to School Monitor FT/10 mo (Item No. 3.3.B.1.5)
<b>Darlene Bonetto</b>	Clerk Typist (EL) Part-time / 10 mo	10/10/2016	Resignation contingent upon appointment to Teacher Aide PT/10 mo (Item No. 3.3.B.1.7)
<b>Kevin Worrall</b>	Head Bus Driver	10/11/2016	Resignation
<b>Roy Griesmann</b>	Bus Driver	09/27/2016	Retirement – 16 years

**Position Management (Support Staff)**

Name	Change of Status		Effective Date
<b>Lisa Miller</b>	School Monitor FT/10 (SD)		09/16/2016
Position	Location	Type/Status	Effective Date
<b>Creation of 2.0 FTE Laborers</b>	DO	2.0 Probationary – FT/12 mo	October 12, 2016
<b>Creation of 1.0 FT Maintenance Mechanic</b>	DO	1.0 Probationary – FT/12 mo	October 12, 2016

**Seasonal and Other – Support Staff**

- The employment of the following Snow Plow Crew members for the 216-2017school year, per Section 6.9.1 of CBA: Michael Connors, Robert Lockhart, Kevin O’Brien, David Howes, Dennis Collins, Lawrence Padasak, William Fahey, Gerald Hacker, Vance Weber, Matthew Brock and Richard Buss, Justin Moulin.

**Special Education (attachment #2)**

- Recommendation by the Committee on Special Education for **Annual Reviews of Four (4)** Resident Children
- Recommendation by the Committee on Special Education for the **Program Review of Twenty-Two (22)** Resident Children
- Recommendation by the Committee on Special Education for **Re-Evaluation of Three (3)** Resident Children
- Recommendation by the Committee on Special Education for the **Initial Educational Placement of Three (3)** Resident Children
- Recommendation by the Committee on Special Education for **Amendments of Twenty (20)** Resident Children
- Recommendation by the 504 Committee for the **Accommodation Plan of Six (6)** Resident Children
- Recommendation by the Committee on Preschool Special Education for the **Preschool Program Review of One (1)** Resident Child
- Recommendation by the Committee on Preschool Special Education for the **Preschool Initial Educational Placement of One (1)** Resident Child

**SPECIAL EDUCATION**

## REPORTS

### Board/Committee Reports

- **STAP Comm** – A member of the committee report that they are working to get the Orchard Park alma mater more widely known. They are also working on their leadership plan and looking to adopt a Roswell Family.
- **Policy Committee** – Dr. Krueger reported the committee reviewed policy 8460 and a review of the sports and athletics eligibility policies
- **CDEP** – Dr. Krueger stated their committee reviewed their goals and action steps.
- **DLC** – Dr. Krueger reported the committee reviewed 14 curriculum and special projects worked on over the summer.
- **PDC** – Dr. Krueger stated the committee discussed the superintendent's conference day activities for October 24.
- **Safety** – Dr. Krueger stated the committee reviewed their charge and reviewed new regulatory changes from the state.
- **Special Education Leadership Council** – Mr. Lilleck stated the committee is continuing to work on their vision and mission and are focusing on improvements and opportunities for professional development.

## DISCUSSION

### Discussion

- **Medical Career Interest Group Advisor Stipend Donation** – Mr. Petrus stated a high school parent, would like to donate \$485 to fund the cost of a Medical Career Interest Group advisor stipend for the 2016-17 school year. This club was last active about 10 years ago and there are about 20 students interested in joining this club should the donation be accepted.
- **Elementary Yearbook Advisors Stipend Donations** – Mr. Petrus stated that Lifetouch Yearbooks would like to donate up to \$7,931 to fund the cost of the four elementary yearbook advisor stipends for the 2016-17 school year.
- **Erie County Agricultural Society Field Trip Donation** - Mr. Petrus stated that the Erie County Agricultural Society would like to donate \$200 to the district to pay for transporting Eggert 3rd grade students to the "From Farm to Table" field trip.
- **External Audit** – Mr. Petrus stated the Board received the report from Drescher & Malecki, LLP who presented the External Audit Report at their last meeting and if there are no questions, the Board can adopt the final report.
- **Obsolete Technology** – Mr. Petrus stated the technology department would like to declare the attached list of technology equipment as obsolete so it can be picked up by a company that is under contract with BOCES. The District will be paid \$0.25 per pound for our obsolete equipment.
- **Board of Education 2016-17 Goals** - The Board discussed the 2016-17 Goals. The Board will again focus on two areas, oversight and development. The Board also amended their guiding statement.
- **NYSSBA Resolutions** – The Board was in agreement to allow the voting delegate, Dr. Tinnesz, to vote on behalf of the Board at the convention using her best judgment but discussed a few of the propositions that were of interest (20, 21, 22,& 23).
- **Final Read of Policies: 5681 - School Safety Plans, 5683 - Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills and 7616 - Pre-referral Intervention Strategies** - Dr. Krueger stated the Board reviewed these policies at their September meeting and there have been no suggested changes.
- **First Read of Policy 8460 – Out of Country Field Trips** – Dr. Krueger stated this policy was discussed in September and this is a first read of the policy changes. The changes are recommended to reflect the practices of the district.

**ACTION**

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) approve the following resolution:

**RESOLVED:** That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby accepts the donation of \$485 from Azher Iqbal to fund the Medical Career Interest Group Club advisor stipend for the 2016-17 school year.

**ACCEPTANCE  
OF DONATION  
FROM  
DR. IQBAL**

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) approve the following resolution:

**RESOLVED:** That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby accepts the donation of \$7,931 from Lifetouch to fund the four elementary yearbook advisors stipends for the 2016-17 school year.

**ACCEPTANCE  
OF DONATION  
FROM  
LIFETOUCH**

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) approve the following resolution:

**RESOLVED:** That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby accepts the donation of \$200 from the Erie County Agricultural Society to fund transportation for Eggert Road Elementary third grade students to participate in the “From Farm to Table” learning experience.

**ACCEPTANCE  
OF DONATION  
FROM  
ECAS**

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) approve the following resolution:

**RESOLVED:** That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby accepts the Independent Audit Report of the Financial Records of the Orchard Park Central School District accomplished by Dresher & Malecki LLP for the fiscal year ended June 30, 2016 as written. (attachment #3)

**ACCEPTANCE  
OF  
INDEPENDENT  
AUDIT RESULTS**

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) approve the following resolution:

**RESOLVED:** That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby declares the following technology items as obsolete.

**DECLARATION  
OF TECHNOLOGY  
ITEMS  
AS OBSOLETE**

South Davis Elementary				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
JVC TV	T162381	16428597		OP
Zenith TV	T150547	721-65460189		OP
Hitachi Projector CP-X2010UP	3OPDO00200353G	HOAU1958*		OP
Sharp Projector PG-B108		409935854	A0095625	OP
Eiki LCXBL21	3OPDO00200801E	H07A1096		OP
Panasonic VCR		1QKN04641		OP
Panasonic VCR	P183301	H9KN028G2		OP
White Mac Laptop	3OPDO00198281W	W87311UPYA3	A0095598	OP
Ibook G4	T19484	ZZ4251Q4QRZA	A0095615	OP
Silver Imac Laptop	T195963	W861171RVJ0		OP
White Mac Laptop	3OPDO00200170D	W8923RCH9GU		OP
White Mac Laptop	3OPDO00200165H	W8923RNU9GU		OP
White Mac Laptop	3OPDO00200166I	W8923RBP9GU		OP
White Mac Laptop	3OPDO00200168K	W8923PF99GU		OP
White Mac Laptop	3OPDO00198278	W873116CYA3	A00095595	OP
Silver Imac Laptop	T195964	W86114YTVJ0	A00095407	OP
Silver Imac Laptop	T195960	W86114YNYJ0	A00125750	OP
Silver Imac Laptop	T195962	W861171FVJ0	A00095601	OP
Silver Imac Laptop	3OPDO00200858Q	W8832A74YJX	A00095280	OP
Silver Imac Laptop	T195961	W86114X2VJ0	A00125639	OP
2 Mac Batteries				OP



Ellicott Elementary				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
Apple Mac mini A1347	3OPDO00202448N	C07J601HDJD0		OP
Apple Mac mini A1347	3OPDO00202440F	C07J604RDJD0		OP
Apple Mac mini A1347	3OPDO00202449O	C07J60BYDJD0		OP
Apple Mac mini A1347	3OPDO00202441G	C07J6066DJD0		OP
Apple Mac mini A1347	3OPDO00202442H	C07J61KJDJD0		OP
Apple Mac mini A1347	3OPDO00202443I	C07J6059DJD0		OP
Apple Mac mini A1347	3OPDO00202444J	C07J60B9DJD0		OP
Apple Mac mini A1347	3OPDO00202445K	C07J605TDJD0		OP
Apple Mac mini A1347	3OPDO00202446L	C07J606YDJD0		OP
Apple Mac mini A1347	3OPDO00202447M	C07J606BDJD0		OP
Apple MacBook A1181	3OPDO00198262V	W87311RCYA3	A00094574	OP
Apple MacBook A1181	3OPDO00200158J	W8923RG09GU	A00125472	OP
Apple MacBook A1181	3OPDO00200157I	W8923RCP9GU	A00125471	OP
Apple MacBook A1181	3OPDO00200159K	W8923RBR9GU	A00125473	OP
Apple MacBook A1181	3OPDO00198264X	W87311T3YA3	A00094569	OP
Apple MacBook A1181	3OPDO00198263W	W873114LYA3	A00094570	OP
Apple MacBook A1181	3OPDO00198266Z	W87311SLYA3	A00094572	OP
Apple MacBook Pro	T 195860	W86122BTVJ0	A00094510	OP
Epson PowerLite 83+ Projector	3OPDO00199609	KM3F84J577L	A00125464	OP
Orion VHS Player		16370848673		OP
HP Deskjet 960c	180683023	MY0BP1D20DRO		OP
Zenith Television H32F36DT	T 195325			OP
Panasonic VHS Player PV-V4520	152458029	J0ID98822		OP
Mitsubishi XD211U Projector	3OPDO001995891	6131	A00125574	OP
White-Westinghouse WV-427 VHS Player	T 140599	U48794017		OP
Eggert Road Elementary				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
Dell Model DCNE Optiplex 755	3OPDO00199452X	7363YG1	A00095713	OP
Pelco integral digital Sentry DS RealVue XPress	none	AZ-IT000007358	Lisc key BBE-JA- RHMGLF- YAR- 3NUB2D- A6D7HS	OP
APC Back-ups XS 1500 model BX1500	none	BB0639002430		OP
Altronix box used for camera power				OP
Olympus camera FE-310	3OPDO00199684/	Y16147749	A00150124	OP
Apple iPad Model A1219	3OPDO00200574L	V5034KW7Z38		OP
Kensington KeyFolio Pro Folio Keyboard for ipad 5	none	A1330A439476		OP
Eiki projector model LC-XBL20	3OPDO00200523F	H9ZA4664		OP
Eiki projector model LC-XBL21	3OPDO00200861K	H09A1604		OP
Eiki projector model LC-XBM21	3OPDO00200962M	H16A1502		OP
Windom Elementary				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
General Electric TV		CEM723GBGA1		OP
General Electric TV	no barcode	no numbers		OP
General Electric TV	no barcode	no numbers		OP
General Electric TV	no barcode	no numbers		OP
RCA TV	no barcode	no numbers		OP
JVC TV	T160479			OP
JVC TV	T192637			OP
JVC TV	T160477	16420628		OP
JVC TV	T160500			OP

Windom Elementary Continued				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
Panasonic VTR Monitor	no barcode	no serial no.		OP
Panasonic VTR Monitor	no barcode	no serial no.		OP
Dell 745 CPU	3OPDO00198053T	FYMMBD1	A00095891	OP
Sharp VCR	T160529	4888856		OP
Sharp VCR	T160513	4888848		OP
Super Disk Drive	T172177	BA9906131852-M		OP
Math Safari	T62986	31788		OP
Math Safari	T62988	34014		OP
21 Apple Keyboards				OP
JVC VCR	T160462	064E0980		OP
Sharp VCR	T160530	4889052		OP
MacBook Pro A1278	3OPDO00201022A	C2VG62URDRJ7		OP
MacBook Pro A1150	T195979	W86114DEVJ0		OP
MacBook Pro A1150	T195966	W86114W0VJ0		OP
MacBook Pro A1150	3OPDO00196686\$	WB634374VWW		OP
MacBook Pro A1150	3OPDO00196693.	W863436JVWW		OP
MacBook Pro A1150	T195867	W861215YVJD		OP
MacBook Pro A1150	T195969	W86114XEVJ0	A00125402	OP
MacBook Pro A1150	T195859	W86120UFVJ0	A00125519 & A00086521	OP
MacBook Pro A1260	3OPDO00198857+	W8825G2HYJK	A00094366	OP
MacBook A1181	3OPDO00198269	W87311UGYA3	A00125399	OP
MacBook A1181	3OPDO00198267-	W87311UQYA3		OP
MacBook A1181	3OPDO00199504V	W8832SCN0P1	A00086556	OP
MacBook A1181	3OPDO00199527-	W8832SCY0P1	A00083567	OP
MacBook A1181	3OPDO00199508Z	W8832SCG0P1	A00086552	OP
MacBook A1181	3OPDO00199521U	W8832MSY0P1	A00086543	OP
MacBook A1181	3OPDO00199520T	W8832Q3T0P1	A00086544	OP
MacBook A1181	3OPDO00199519.	W8832SE20P1	A00086545	OP
MacBook A1181	3OPDO00199532W	W8832SDU0P1	A00086513	OP
MacBook A1181	3OPDO00199533X	W8832SCD0P1	A00086512	OP
MacBook A1181	3OPDO00199507Y	W8832MRD0P1	A00086553	OP
MacBook A1181	3OPDO00199524X	W8832MT80P1	A00086540	OP
MacBook A1181	3OPDO00199535Z	W8832SBZ0P1	A00086510	OP
MacBook A1181	3OPDO00199522V	W8832MKQ0P1	A00086542	OP
MacBook A1181	3OPDO00199536-	W8832MPH0P1	A00086509	OP
MacBook A1181	3OPDO00199506X	W8832SCP0P1	A00086554	OP
MacBook A1181	3OPDO00199534Y	W8832SC00P1	A00086511	OP
MacBook A1181	3OPDO00199518-	W8832SC90P1	A00086546	OP
MacBook A1181	3OPDO00199511T	W8832SCU0P1	A00086549	OP
MacBook A1181	3OPDO00199512U	W8832SBK0P1	A00086548	OP
MacBook A1181	3OPDO00199513V	W8832S8U0P1	A00086547	OP
MacBook A1181	3OPDO00199523W	W8832SDC0P1	A00086541	OP
MacBook A1181	3OPDO00199509-	W8732SDL0P1	A00086551	OP
MacBook A1181	3OPDO00199528.	W8832MT90P1	A00086536	OP
MacBook A1181	3OPDO00199529	W8832SCC0P1	A00086535	OP
MacBook A1181	3OPDO00199526Z	W8832SDP0P1	A00086538	OP
MacBook A1181	3OPDO00199525Y	W8832PRA0P1	A00086539	OP
MacBook A1181	3OPDO00199510S	W8832SC60P1	A00086550	OP
MacBook A1181	3OPDO00200180E	W8923RN29GU	A00125397	OP
MacBook A1181	3OPDO00200174H	W8923RBV9GU		OP
MacBook A1181	3OPDO00200178L	W8923RBB9GU		OP
MacBook A1181	3OPDO00200175I	W8923R3Q9GU	A00125396	OP
MacBook A1181	3OPDO00200179M	W8923RBQ9GU	A00125603	OP
MacBook A1181	3OPDO00198375-	W87353JVZ5W	A00094358	OP
iMac	3OPDO00196509X	W862300SU2N	A00094411	OP
iMac	3OPDO00196474Y	W86230XTU2N	A00125608	OP
iMac	3OPDO00196485-	W862303EU2N	A00088989	OP
iMac	3OPDO00196471V	W8623035U2N	A00088977	OP
iMac	3OPDO00196476-	W86231NFU2N	A00086561	OP
iMac	3OPDO00196469	W8623002U2N	A00094407	OP
Planar monitor PL 1700	no barcode	CAB43C73225		OP
Dell monitor	3OPDO00198115S	CN-OKU789-71618- 76G-CAT8		OP
Dell monitor	3OPDO00198157Y	CN-OKU789-71618- 76G-C101		OP
Dell monitor	3OPDO00198135U	CN-OKU789-71618- 76G-C076		OP
Dell monitor	3OPDO00198605W	CN-OKU789-71618- 7A8-AA9J		OP

Windom Elementary Continued				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
Dell monitor	3OPDO001985980	CN-0KU789-71618- 7A8-AA9G		OP
Dell monitor	3OPDO00198606X	CN-0KU789-71618- 7A8-AA4N		OP
Dell monitor	3OPDO00198600R	CN-0KU789-71618- 7A8-AA9E		OP
Dell monitor	3OPDO00198144U	CN-0KU789-71618- 76G-C097		OP
Dell monitor	3OPDO00198163V	CN-0KU789-71618- 76G-C370		OP
Dell monitor	3OPDO00198607Y	CN-0KU789-71618- 7A8-AA4J		OP
Dell monitor	3OPDO00198147X	CN-0KU789-71618- 76G-C241		OP
Dell monitor	3OPDO00198120O	CN-0KU789-71618- 76G-CAT9		OP
Dell monitor	3OPDO00198119W	CN-0KU789-71618- 76G-CATT		OP
Dell monitor	3OPDO00198608Z	CN-0KU789-71618- 7A8-AAAA		OP
Dell monitor	3OPDO00198609-	CN-0KU789-71618- 7A8-A610		OP
Dell monitor	3OPDO00198165X	CN-0KU789-71618- 76G-CARD		OP
Dell 745	3OPDO00198576\$	96113F1	A00094448	OP
Dell 745	3OPDO00198580Y	76113F1	A00094447	OP
Dell 745	3OPDO00198052S	JXMMBD1	A00095878	OP
Dell 745	3OPDO00198575	17113F1	A00094442	OP
Dell 745	3OPDO00198579%	D6113F1	A00094445	OP
Dell 745	3OPDO00198574.	67113F1	A00094444	OP
Dell 745	3OPDO00198585\$	47113F1	A00094449	OP
Dell 745	3OPDO00198583.	C6113F1	A00094446	OP
Dell 745	3OPDO00198013P	DQXLBD1	A00096013	OP
Dell 745	3OPDO00198582-	B6113F1	A00094441	OP
Dell 745	3OPDO00198578+	56113F1	A00094443	OP
Dell 745	3OPDO00198584	27113F1	A00094440	OP
Dell 745	3OPDO00198581Z	J6113F1	A00094439	OP
Dell Computer	3OPDO00198036U	8YMMBD1	A00095885	OP
Dell Computer	3OPDO00198040P	5YMMBD1	A00095886	OP

Middle School				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
Dell CPU	3OPDO00197802U	DR237D1	A00096372	OP
Dell 745 CPU	3OPDO00198000L	7NXLBD1	A00095953	OP
Dell CPU	3OPDO00198027U	JRXLBD1	A00096084	OP
Dell 745 CPU	3OPDO00198012O	3PXLBD1	A00125754	OP
Dell Optiplex 745	3OPDO00198030O	4WXLBD1	A00095888	OP
Dell Optiplex 745	3OPDO00198028V	9WXLBD1		OP
Dell Optiplex 745	3OPDO00198023Q	1RXLBD1	A00096009	OP
Dell OptiPlex 745	3OPDO00198004P	7PXLBD1	A00095945	OP
Dell Optiplex 745	3OPDO00198015R	DNXLBD1	A00095944	OP
Dell Monitor	3OPDO00198123R	CN0KU7897161876GCAUP		OP
Dell Monitor	3OPDO00198130P	CN0KU7897161876GC066		OP
Dell Monitor	3OPDO00198116T	CN0KU7897161876GCATL		OP
Dell Monitor	3OPDO00198167Z	CN0KU7897161876GCAR5		OP
Acer Monitor	T195911	ETL460C14862708E6A4001		OP
Dell Monitor	3OPDO00198131Q	CN0KU7897161876GC224		OP
Dell Monitor	3OPDO00198846\$	CN0DY8407426185G4WYS		OP
Dell Monitor	3OPDO00198112P	CN0KU7897161876GCAM9		OP
Dell Monitor	3OPDO00198154V	CN0KU7897161876GC237		OP
Dell Monitor	3OPDO00198852-	CN0DY8407426185G4WPS		OP
Dell Optiplex 745	3OPDO00198057X	FXMMBD1	A00080500	OP
Dell Optiplex 745	3OPDO00198044T	4ZMMBD1	A00095892	OP
Dell Optiplex 745	3OPDO00198022P	DSXLBD1	A00095946	OP
Dell Optiplex 745	3OPDO00198048X	9YMMBD1	A00095884	OP
Dell Optiplex 745	3OPDO00197661X	59QNZC1	A00096270	OP
Dell Optiplex 745	3OPDO00197812V	GT237D1	A00096409	OP
Dell Optiplex 745	3OPDO00197813W	9T237D1	A00096404	OP
Dell Monitor	3OPDO00198124\$	CN0KU7897161876GCAUN		OP
Dell Monitor	3OPDO00197790-	CN0KU7897161875SBB6W		OP
Dell Monitor	3OPDO00197791.	CN0KU7897161875SBB5W		OP
Dell Monitor	3OPDO00198844.	CN0DY8407426185G4Y5S		OP
Acer Monitor	T195904	ETL460C14862708E6A4001		OP
Dell Monitor	3OPDO00198849%	CN0DY8407426185G4WVS		OP

Middle School				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
Dell Optiplex 755	3OPDO00198825-	7P2HMG1	A00089147	OP
Dell Optiplex 755	3OPDO00198830W	9P2HMG1	A00089251	OP
Dell Optiplex 755	3OPDO00198827	6P2HMG1	A00096410	OP
HP LaserJet 4000N	T122985	USMB076177	A00095843	OP
Dell Monitor	3OPDO00197773.	CN0KU7897161875SBB7H		OP
Dell Monitor	3OPDO001977891	CN0KU7897161875SBB7B		OP
Dell Monitor	3OPDO001977792	CN0KU7897161875SBB0C		OP
Dell Monitor	3OPDO00197782.	CN0KU7897161875SBB8W		OP
Dell Monitor	3OPDO001977880	CN0KU7897161875SBB6T		OP
Dell Monitor	3OPDO00197781-	CN0KU7897161875SBB5X		OP
Dell Monitor	3OPDO00197768+	CN0KU7897161875SBB5F		OP
Dell Optiplex 745	3OPDO00197823X	3V237D1	A00096364	OP
Dell Optiplex 745	3OPDO00197796%	1S237D1	A00096365	OP
Dell Optiplex 745	3OPDO00197803V	JS237D1	A00096361	OP
Dell Optiplex 745	3OPDO00197801T	HS237D1	A00096371	OP
Dell CPU	3OPDO00197808-	JR237D1	A00096370	OP
Dell Optiplex 745	3OPDO00197818.	HT237D1	A00096403	OP
Dell Optiplex 745	3OPDO00197800S	4S237D1	A00096357	OP
Dell Optiplex 745	3OPDO00197817-	6V237D1	A00096402	OP
Dell CPU	3OPDO00197804W	BS237D1	A00096405	OP
Dell Optiplex 745	3OPDO00197821V	BT237D1	A00096376	OP
Dell Optiplex 745	3OPDO00197825Z	CT237D1	A00096407	OP
Dell Optiplex 745	3OPDO00198041Q	8XMMBD1	A00095873	OP
Dell Monitor	3OPDO00197771Z	CN0KU7897161875SBB72		OP
Dell Monitor	3OPDO00197786+	CN0KU7897161875SBB6J		OP
Dell Monitor	3OPDO00197766\$	CN0KU7897161875SBB5Q		OP
Dell Monitor	3OPDO001977790	CN0KU7897161875SBB6R		OP
Dell Monitor	3OPDO00197795+	CN0KU7897161875SBB86		OP
Dell Monitor	3OPDO00197780Z	CN0KU7897161875SBB5S		OP
Dell Monitor	3OPDO00197774	CN0KU7897161875SBB69		OP
Dell Monitor	3OPDO00197775\$	CN0KU7897161875SBB7F		OP
Dell Monitor	3OPDO00197767/	CN0KU7897161875SBB61		OP
Dell Monitor	3OPDO00198164W	CN0KU7897161876GCAR1		OP
Dell Monitor	3OPDO00197770Y	CN0KU7897161875SBB7E		OP
Dell Monitor	3OPDO00197778%	CN0KU7897161875SBB75		OP
Dell Monitor	3OPDO00197776/	CN0KU7897161875SBB6Z		OP
Dell Monitor	3OPDO00197784\$	CN0KU7897161875SBB62		OP
Dell Optiplex 745	3OPDO00197820U	1V237D1	A00096355	OP
Dell CPU	3OPDO001977992	5S237D1	A00096373	OP
Dell Optiplex 745	3OPDO00197824Y	DT237D1	A00096356	OP
Dell Optiplex 745	3OPDO00197807Z	9S237D1	A00096406	OP
Dell Optiplex 745	3OPDO00197811U	5T237D1	A00096368	OP
Dell Optiplex 745	3OPDO00198055V	HYMMBD1	A00096247	OP
Dell Optiplex 745	3OPDO00198007S	GNXL8D1	A00095980	OP
Dell Optiplex 745	3OPDO00197822W	4T237D1	A00096358	OP
Dell Optiplex 745	3OPDO00197810T	2T237D1	A00096360	OP
Dell Optiplex 745	3OPDO001977970	2S237D1	A00096362	OP
Dell Optiplex 745	3OPDO00197809.	FS237D1	A00096375	OP
Dell Optiplex 745	3OPDO00197816Z	6T237D1	A00096408	OP
Dell Optiplex 745	3OPDO00197814X	7T237D1	A00096374	OP
Dell Optiplex 745	3OPDO00197819	8RXLBD1	A00096011	OP
Dell Optiplex 745	3OPDO00197806Y	CS237D1	A00096367	OP
Nexlink Netbook	3OPDO00200757O	400115		OP
HP Monitor Model HP L1950	3OPDO00199625Z	CNK8270D5C		OP
Dukane Overhead Projector	T122958	1918161		OP
Dell Optiplex 745	3OPDO00198033R	BZMMBD1	A00096085	OP
Accel Scan Optical Mark Reader	T171000	11C09023912		OP
Epson EX30 Projector	3OPDO00198900U	L5UF890974L	A00125660	OP
Eiki Projector 3870A	T182882	1052289		OP
HP Photosmart C6280 All in One	No Bar Code	MY7A6H513V0506		OP
Overhead Projector	T120021	Y9110		OP
Elmo Overhead Projector	T120052	991581		OP
Dell monitor	3OPDO00198113Q	CN0KU7897161876GCAUJ		OP
Dell Optiplex 745	3OPDO00198024R	4VXLBD1	A00095943	OP
Eiki overhead projector Model 3870A	T122452	9165012		OP

Middle School Continued				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
Zenith TV	T121922	621-64260290		OP
Smartboard Speakers	3OPDO002000229	A022BW2500477		OP
Dell Optiplex 745	3OPDO00198031P	7SXLBD1	A00095882	OP
Dell Optiplex 745	3OPDO00198045U	3YMMBD1	A00095887	OP
Dell Optiplex 745	3OPDO00198047W	CZMMBD1	A000125305	OP
Dell Optiplex 745	3OPDO00198037V	7ZMMBD1	A00096083	OP
Eiki Overhead Projector	T182885	1052380		OP
Dell monitor	3OPDO00198847/	CN-0DY840-74261-85G-4Y3S		OP
Nexlink 4000SP - 156 - SP15-UMA	3OPDO00200412C	332189		OP
Nexlink 4100SP- SP15R-UMA	3OPDO00200904I	461324		OP
Nexlink 4100SP- SP15R-UMA	3OPDO00201460G	582569		OP
Dell Optiplex 755	3OPDO00198826.	3P2HMG1	A00096411	OP
Dell monitor	3OPDO00198850Y	CN-0DY840-74261-85G-4WTS		OP
JVC Model# AV32020 TV	T100388	16420653		OP
JVC Model# HR-D600U VCR	T182901	116U0379		OP
HP Printer 6127	T 172720	MY3993B16H		OP
High School				
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag Number	Ownership OP or Boces
Mitsubishi VCR	T 0111611	U54088276M		OP
TI Viewscreen	None	2040004344		OP
TI Viewscreen	None	2040001536		OP
Assorted wall chargers and broken headphones				OP
HP Deskjet 880c	T 0192395	MY92N1B2C1FA		OP
Ti 84+ Presentation unit	none	33317191888		OP
Dell 720 printer	none	CNON5819487345711AAAY		OP
Dell Precision 390 Desktop PC	none	562MXC1		OP
Smart Board 560	T 195340	SB560-138447	A00094303	OP
Smart Board 560	T 195338	SB560-140867	A00094951	OP
Assorted very obsolete remote controls				OP
Dukane 28A4500 Overhead Projector	T 0110753	1913843		OP
Dukane 4003 Overhead Projector	T 0112359	1936615		OP
Dukane 28A4500 Overhead Projector	T 0110817	1918162		OP
JVC TV AV-32020	T 0112768	16428659		OP
JVC TV AV-32020	T 0112739	16428681		OP
JVC TV AV-32020	T 0112770	16428631		OP
HP Deskjet 880c Printer	T 0192406	MX94F1W18PFA		OP
HP Deskjet 6127 Printer	T 194609	MY4983B11Y5C		OP
HP Scanjet 3500c		SCN27RT601B1P		OP
Dell Poweredge 1950		GYQQPC1		OP
Dell Poweredge 1950		JYQQPC1		OP
Apple Mac Server		QP60106DSLZ		OP
Dell Optiplex 745	3OPDO00197965/	4LDKBD1	A00094826	OP
Nortel Wireless Controller		LBNNTMJX9500WM		OP
Nortel 470 Switch		SACC170S06		OP
Dell Latitude Model# D630 Laptop computer.	3OPDO001987780	CN-0KU184-12961-82H-D 173	service tag # J72DZF1	OP
Dell Latitude Model# D630 Laptop computer.	3OPDO001996982	CN-0KU184-12961-89I- 3053 - Service tag # B17LJH1	A00125822	OP
Dell Flat Panel 17" Model# 1708FP Computer monitor.	3OPDO00198196.	CN-0KU789-71618-76G-CA9P		OP
HP Probook 6460b laptop	3OPDO00201566N	CNU2150JR9		OP
Dell OptiPlex GX620 Computer CPU	3OPDO00198096-	S# JZMMBD1 .	A00094325	OP
Dell OptiPlex GX620 Computer CPU	3OPDO00198098	80NMBD1	A00088855	OP
GLED Elite M3000N Laptop computer	T 193589	35NP021334		OP
Dell Latitude D620 Laptop computer	3OPDO00197543W	CN-OFT292-12961-71I	A00096237	OP
Pelco DSR160500 media server	n/a	AZ-IT1000007357	A00392123	OP
Altronix - miscellaneous power supplies	n/a			OP

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) approve the following resolution:

**RESOLVED:** That the Board of Education of the Orchard Park Central School District hereby adopts the 2016-17 Board of Education Goals as follows:

**Guiding Statement:** The Orchard Park Board of Education will proactively govern with fiscal responsibility to support and uphold the mission and vision of the District. **2016-**

### **17 BOARD OF EDUCATION GOALS**

#### **District Oversight**

- Support the District's comprehensive educational program by advocating for mandate relief and full and fair state funding.
- Support the development of a capital improvement project proposal based on the needs identified in the most recent Building Condition Survey with focused attention on programmatic needs.

#### **Board Development**

- Enhance Board member knowledge of the impact on the district of government mandates and regulatory changes.
- Enhance Board member knowledge of current issues in public education through professional development (i.e. NYSSBA retreat, conferences and webinars).

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) approve the following resolution:

**RESOLVED:** That the Board of Education of the Orchard Park Central School District, authorizes Dr. Tinnesz to use her judgment when casting the ballot on behalf of the Board of Education for all other resolutions.

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) approve the following resolution:

**RESOLVED:** That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby adopts policy 5681 School Safety Plans, 5683 Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills and 7616-Pre-referral Intervention Strategies as follows:

#### **5681 – School Safety Plans**

The District considers the safety of its students and staff to be of the utmost importance and is keenly aware of the evolving nature of threats to schools. As such, it will address those threats accordingly through appropriate emergency response planning. The District-wide school safety plan and the building-level emergency response plan will be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the District with local and county resources in the event of these incidents or emergencies.

These plans will be reviewed by the appropriate team on at least an annual basis and updated as needed by September 1. Specifically, the Board will make each District-wide school safety plan available for public comment at least 30 days prior to its adoption. The District-wide school safety plans may only be adopted by the Board after at least one public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. Additionally, the District-wide school safety plan will designate the Superintendent or designee as the chief emergency officer responsible for coordinating communication between school staff and law enforcement and first responders, and for ensuring staff understanding of this plan. Similarly, the Superintendent will be responsible for ensuring the completion and yearly updating of building-level emergency response plans.

#### **District-Wide School Safety Plan**

District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the District, addresses crisis intervention, emergency response and management at the District level, and has the contents as prescribed in Education Law and Commissioner's regulations.

**ADOPTION OF  
2016-17 BOARD  
GOALS**

**AUTHORIZATION  
TO VOTE ON NYSSBA  
RESOLUTIONS**

**RE-ADOPTION  
OF POLICIES  
5681, 5683  
& 7616**

The District-wide school safety plan will be developed by the District-wide school safety team appointed by the Board. The District-wide team will include, but not be limited to, representatives of the Board, teacher, administrator, and parent organizations, school safety personnel, and other school personnel.

The plan will further address, among other items as set forth in Education Law and Commissioner's regulations, how the District will respond to implied or direct threats of violence by students, teachers, other school personnel as well as visitors to the school, including threats by students against themselves (e.g. suicide).

#### **Building-Level Emergency Response Plan**

Building-level emergency response plan means a plan that addresses crisis intervention, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's regulations. As part of this plan, the District will define the chain of command in a manner consistent with the National Incident Management System (NIMS)/Incident Command System (ICS).

The building-level emergency response plan will be developed by the building-level emergency response team. The building-level emergency response team is a building-specific team appointed by the building principal, in accordance with regulations or guidelines prescribed by the Board. The building-level team will include, but not be limited to, representatives of teacher, administrator, and parent organizations, school safety personnel and other school personnel, community members, law enforcement officials, fire officials, or other emergency response agencies, and any other representatives the Board deems appropriate.

#### **Training Requirement**

The District will submit certification to the New York State Education Department that all District and school staff have received annual training on the emergency response plan, and that this training included components on violence prevention and mental health. New employees hired after the start of the school year will receive training within 30 days of hire, or as part of the District's existing new hire training program, whichever is sooner.

#### **Filing/Disclosure Requirements**

The District will file a copy of its District-wide school safety plan and any amendments with the Commissioner of Education no later than 30 days after its adoption. A copy of each building-level emergency response plan and any amendments will be filed with the appropriate local law enforcement agency and with the state police within 30 days of its adoption. Building-level emergency response plans will be kept confidential and are not subject to disclosure under the Freedom of Information Law (FOIL) or any other provision of law.

Homeland Security Presidential Directives - HSPD-5, HSPD-8

Homeland Security Act of 2002, 6 USC § 101

Education Law §§ 807, 2801-a

Public Officers Law Article 6

8 NYCRR § 155.17

### **5683: FIRE AND EMERGENCY DRILLS, BOMB THREATS, AND BUS EMERGENCY DRILLS**

#### **Fire and Emergency Drills**

The administration of each school building will instruct and train students on appropriate emergency responses, through fire and emergency drills, in the event of a sudden emergency.

Fire and emergency drills will be held at least 12 times in each school year; eight of these will be evacuation drills and will be completed by December 31. Four of these eight required drills will be through use of the fire escapes on buildings where fire escapes are provided or identified secondary exits, and the other four drills will be lock-down drills. Drills will be conducted at different times of the school day. Students will also be instructed in the procedures to be followed in the event that a fire occurs during the regular school lunch period or assembly, however, this additional instruction may be waived if a drill is held during the regular lunch period or assembly.

#### Summer School

At least two additional drills will be held during summer school in buildings where summer school is held, and one of these drills will be held during the first week of summer school.

#### After-School Programs, Events, or Performances

The building principal or designee will require those in charge of after-school programs, events, or performances attended by any individuals unfamiliar with that school building, to announce at the beginning of these programs the procedures to be followed in the event of an emergency.

### **Bomb Threats**

#### School Bomb Threats

Upon receiving any bomb threat, the school has an obligation and responsibility to ensure the safety and protection of the students and other occupants of the school. This obligation takes precedence over a search for a suspect object. Prudent action is dependent upon known information about the bomb threat-location, if any; time of detonation; etc. Specific procedures as to appropriate responses as a result of a bomb threat can be located in the building-level emergency response plan, as required by relevant law and regulation. A bomb threat, even if later determined to be a hoax, is a criminal act. No bomb threat should be treated as a hoax when it is first received.

#### Police Notification and Investigation

Appropriate law enforcement agencies must be notified by the building administrator or designee of any bomb threat as soon as possible after receiving the threat. Law enforcement officials will contact, as the situation requires, fire and/or county emergency coordinators according to the county emergency plan.

#### Implementation

The Superintendent or designee will develop written procedures to implement the terms of this policy. Additionally, these procedures will be incorporated in the District-wide school safety plan and the building-level emergency response plan, with provisions to provide written information to all staff and students regarding emergency procedures by October 1 of each school year, an annual drill to test the emergency response procedures under each of its building-level emergency response plans; and the annual review of the District-wide and building-level emergency response plans, along with updates as necessary, by September 1, as mandated by law or regulation.

### **Bus Emergency Drills**

The administration will conduct a minimum of three emergency drills to be held on each school bus during the school year. The first drill will be conducted during the first seven days of school, the second drill between November 1 and December 31, and the third drill between March 1 and April 30. No drills will be conducted when buses are on routes.

Students who ordinarily walk to school will also be included in the drills. Students attending public and nonpublic schools who do not participate in regularly scheduled drills will also be provided drills on school buses, or as an alternative, will be provided classroom instruction covering the content of these drills.

Each drill will include practice and instruction in the location, use, and operation of the emergency door, fire extinguishers, first-aid equipment, and windows as a means of escape in the event of fire or accident. Similarly, students will be instructed on all topics mandated by relevant sections of the Education Law and Commissioner's regulations, including, but not limited to, the following:

- a) Safe boarding and exiting procedures with specific emphasis on when and how to approach, board, disembark, and move away from the bus after disembarking;
- b) Advancing at least ten feet in front of the bus before crossing the highway after disembarking; and
- c) Orderly conduct as bus passengers.

#### Instruction on Use of Seat Belts

When students are transported on school buses equipped with seat safety belts, the District will ensure that all students who are transported on any school bus owned, leased, or contracted for by the District will receive instruction on the use of seat safety belts. This instruction will be provided at least three times each year to both public and nonpublic school students who are so transported and will include, but not be limited to:

- a) Proper fastening and release of seat safety belts;
- b) Acceptable placement of seat safety belts on students;
- c) Times at which the seat safety belts should be fastened and released; and
- d) Acceptable placement of the seat safety belts when not in use.

Education Law §§ 807, 2801-a and 3623

Penal Law §§ 240.55, 240.60 and 240.62

8 NYCRR §§ 155.17, 156.3(f), 156.3(g), and 156.3(h)(2)



## **7616: PREREFERRAL INTERVENTION STRATEGIES**

The District will implement district-wide approaches and prereferral interventions in order to remediate a student's performance within the general education setting prior to referral to the Committee on Special Education (CSE) for special education. The determination of prevention and prereferral intervention strategies or services will take into consideration the student's strengths, environment, social history, language, and cultural diversity, in addition to the teacher's concerns. The District may also provide a Response to Intervention (RtI) program to eligible students that is developed in accordance with Commissioner's regulations as part of its district-wide approach to improve a student's academic performance prior to a referral for special education.

The provision of programs and/or services for students starts with consideration and implementation of instruction in the general education curriculum, with appropriate supports, or modifications as may be necessary. In implementing prereferral intervention strategies, the District may utilize resources or strategies already in place for qualified students including, but not limited to, services available through Section 504 of the Rehabilitation Act of 1973 and Academic Intervention Services (AIS) as defined in Education Law and/or Commissioner's regulations. The District will ensure that there is a system in place, with qualified, appropriately certified personnel, for developing, implementing, and evaluating prereferral intervention strategies.

If a student is identified as needing additional instructional support, the District will establish formal Instructional Support Teams (ISTs) in accordance with law, regulations, and District guidelines, as may be applicable, to review information from the student's work, screenings, and assessments. The IST will include representatives from general and special education as well as other disciplines and include individuals with classroom experience, who may then recommend which type of instructional support the student requires and the frequency with which he or she should receive these services or supports. The building administrator will further ensure that all staff are familiar with intervention procedures and procedures for operating an IST. Parents or persons in parental relation to students will be involved in developing prereferral strategies to address the educational needs of the child. Additionally, the District will seek collaboration between outside agencies and the school prior to a referral of the student to the CSE in order to address necessary student support services.

District administration will also ensure that opportunities exist for collaboration between general educators and special educators, and that consultation and support are available to teachers and other school personnel to assist parents or persons in parental relation to students and teachers in exploring alternative approaches for meeting the individual needs of any student prior to formal referral for special education.

Prereferral/Intervention Instructional Support Plans will be designed so as to set forth proactive strategies to meet the broad range of individual student needs and to improve student performance. Prereferral/Intervention strategies and/or Instructional Support Plans will be reviewed and evaluated to determine their effectiveness and modified as appropriate. Appropriate documentation of the prevention and/or intervention strategies implemented will be maintained.

If a referral is made to the CSE during the course of implementing prereferral/intervention instructional support services, the CSE is obligated to fulfill its duties and functions, and must meet mandatory time lines in evaluating the student for special education services and implementation of an individualized education program (IEP), if applicable.

### **Academic Intervention Services**

The Board will provide to students at risk of not achieving state standards with AIS. AIS means additional instruction which supplements the instruction provided in the general education curriculum and assists students in meeting those state learning standards as defined in Commissioner's regulations and/or student support services which may include guidance, counseling, attendance, and study skills which are needed to support improved academic performance. The District will identify students to receive AIS through a two-step identification process set forth in Commissioner's regulations.

The District will provide AIS to students who are limited English proficient (LEP) and are determined, through uniformly applied District-developed procedures, to be at risk of not achieving state learning standards in English language arts, mathematics, social studies and/or science, through English or the student's native language.

The District has developed a description of the AIS offered to grades K through 12 students in need of these services. The description includes any variations in services in schools within the District and specifically sets forth:

- a) The District-wide procedure(s) used to determine the need for AIS;
- b) Academic intervention instructional and/or student support services to be provided;
- c) Whether instructional services and/or student support services are offered during the regular school day or during an extended school day or year; and
- d) The criteria for ending services, including, if appropriate, performance levels that students must obtain on District-selected assessments.

The District will review and revise this description every two years based on student performance results.

**Parental Notification**

- a) Commencement of Services: Parents or persons in parental relation to a student who has been determined to need AIS will be notified in writing by the building principal. This notice will be provided in English and translated into the parent's native language or mode of communication, as necessary. The notice will also include a summary of the AIS to be provided to the student, why the student requires these services, and the consequences of not achieving expected performance levels.
- b) Ending of AIS: Parents or persons in parental relation will be notified in writing when AIS is no longer needed. This notice will be provided in English and translated to the parent's native language or mode of communication, as necessary.

Parents will be provided with ongoing opportunities to consult with the student's teachers and other professional staff providing AIS, receive reports on the student's progress, and information on ways to work with their child to improve achievement.

§ 504 of the Rehabilitation Act of 1973, 29 USC § 794 et seq.

Education Law §§ 3602, 4401, and 4401-a

8 NYCRR §§ 100.1(g), 100.1(p), 100.1(r), 100.1(s), 100.1(t), 100.2(v), 100.2(dd)(4), 100.2(ee), 200.2(b)(7), 200.4(a)(2), 200.4(a)(9); 200.4(c), and Part 154

NOTE: Refer also to Policy #7270 -- Response to Intervention (RtI) Process

**Correspondence (attachment #4)**

- Letter from HS Business Dept. Re: Thank you

**CORRESPONDENCE**

**Comments**

- A member of the audience commented on the need for sidewalks on the Baker and Freeman and stated the district should look into crossing guards. Commenter also requested that other sports have access to the scoreboard on the turf field.

**COMMENTS**

**ADJOURNMENT**

**Adjournment**

Motion by Dr. Tinnesz, seconded by Mr. Mateer, and unanimously carried (6-0) to adjourn at 8:09 p.m.

Respectfully submitted,

Cheryl A. Connors  
District Clerk

**Official Meeting Attachments**

1. Financials
2. Special Education
3. Audit Report
4. Correspondence

**Other Meeting Attachments**

1. Official Meeting Announcement
2. Meeting Agenda