



# Program Application Packet

Dear Parents & Students,

Thank you for your interest in the OPHS Academy of Finance program. This packet contains information about the AOF program, as well as the steps required to apply. Please review all information carefully, and reach out if you have any questions.

Sincerely,  
Mrs. Kristen Casto, AOF Director  
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(716) 209-6350

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## PART 1: Learn About the OPHS Academy of Finance (AOF)

Take some time to review the following information; it will be helpful in learning more about the AOF.

[OPHS AOF Webpage](#): General information on the AOF program.

[OPHS AOF Student/Parent Handbook](#): Provides detailed information on the OPHS AOF program. Located at bottom of AOF homepage

[OPHS Curriculum Handbook](#): Information on the AOF can be found on pages 25-26.

[NAF Webpage](#): The OPHS AOF partners with NAF, a national network of education, business, and community leaders, to work together and ensure our AOF students are college, career, and future ready. Read more about NAF on their website.

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## PART 2: Apply to the AOF

**STEP 1: Complete the Application.** Carefully complete the [online application](#), making sure to accurately fill in all requested information. Note that there is an essay requirement; the essay topic is "Tell us why you are interested in being selected for this program." It is recommended that you complete the essay in a separate Google Doc prior to filling out any other part of the application so that it is ready to upload at the time you complete the application.

**STEP 2: Get Two Teacher Recommendations.** You must ask two teachers if they will fill out an online recommendation form for you. To do this, follow the directions in the [Teacher Recommendations](#) file.

All of the above application materials can be also found on the [OPHS AOF Webpage](#).

**Submit all applications and recommendations by February 26, 2021.**

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## PART 3: 9th Grade Scheduling Requests

All students applying to the AOF should request the following course be added to their 10th grade schedule: **Accounting Principles I** (full year course)

In addition, if you have not yet taken them, the following two (2) courses should also be added to their 10th grade schedule:

**Leadership Skills & Development** (½ year course)  
**iComp I** (½ year course)