

If you need help on completing a Works Cited for a book, use this guide.

Look at the **different colored lines**. Find the information on the back of the title page in the book, (there are hints at the bottom of the page) and fill it in at the top of this sheet. Then take that information and put it in with the **coordinating color** at the bottom of the page. After that, open a Word document and type your citation exactly how it is, remember to include all the punctuation marks that are shown.

Look at the formula and examples on this page to help you.

### Book Resource Works Cited

(Use one research sheet for each book that you use information from.)

Name: \_\_\_\_\_ Class: \_\_\_\_\_

Author's last name: \_\_\_\_\_, First name: \_\_\_\_\_

Book Title: \_\_\_\_\_

Place of Publication (city where publisher is located): \_\_\_\_\_

Publisher: \_\_\_\_\_

Copyright Date (use most recent): \_\_\_\_\_

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Formula and Example of Citations

Use the formula to fill in all fields of information that you were able to locate from the article.

Remember to use exact punctuation and capitalization that is shown in the formula.

#### Formula

**Author's last name, First name. Title. Place of Publication: Publisher, Copyright Date.**

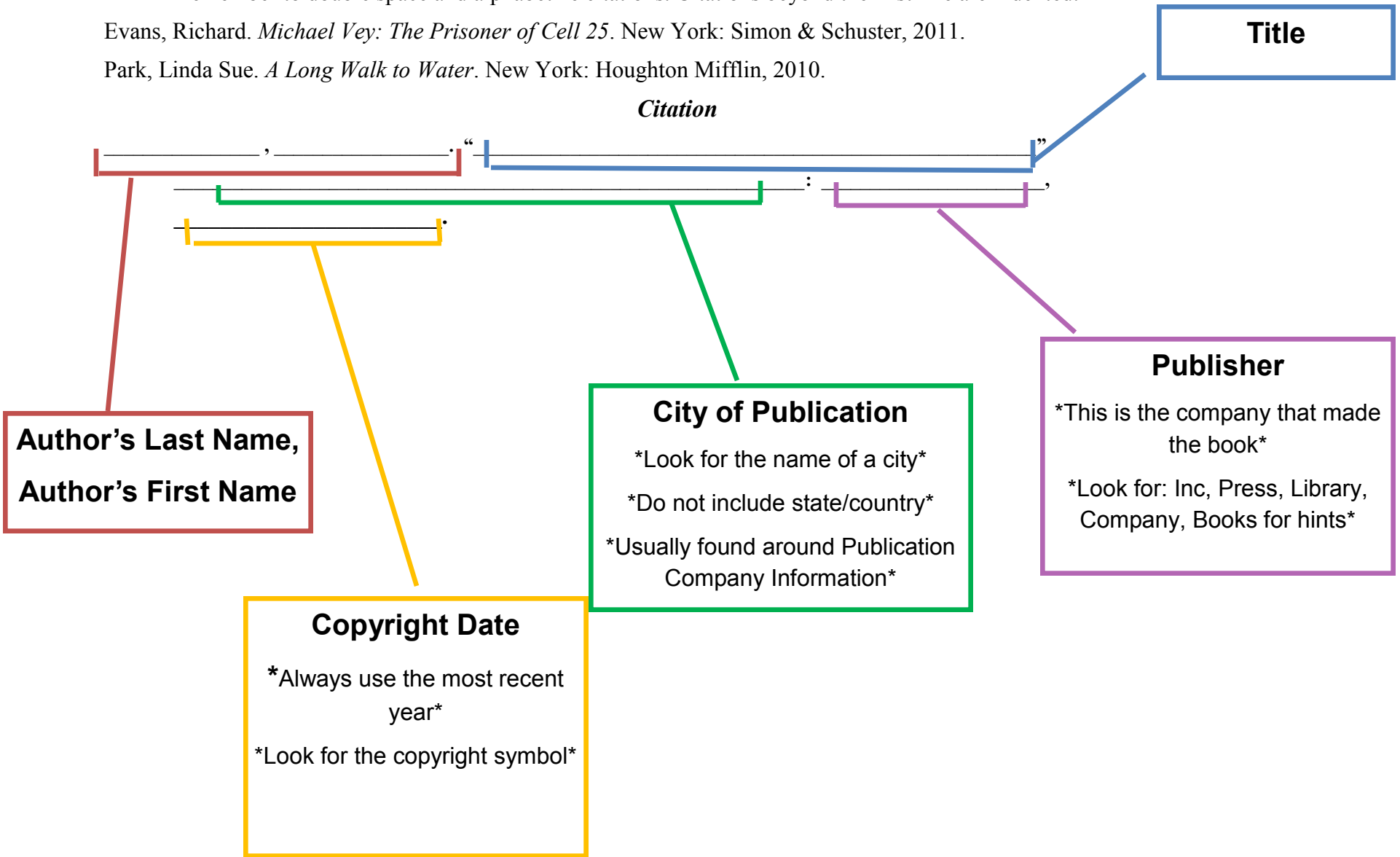
#### Example

Remember to double space and alphabetize citations. Citations beyond the first line are indented.

Evans, Richard. *Michael Vey: The Prisoner of Cell 25*. New York: Simon & Schuster, 2011.

Park, Linda Sue. *A Long Walk to Water*. New York: Houghton Mifflin, 2010.

#### Citation



**Title**

**Publisher**

\*This is the company that made the book\*

\*Look for: Inc, Press, Library, Company, Books for hints\*

**City of Publication**

\*Look for the name of a city\*

\*Do not include state/country\*

\*Usually found around Publication Company Information\*

**Copyright Date**

\*Always use the most recent year\*

\*Look for the copyright symbol\*